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## ***RESPONSIBLE PURCHASING***

## **INTRODUCTION**

Adopting a responsible procurement policy is now a strategic imperative for Lùkla. Far beyond a mere necessity, this approach reflects our commitment to sustainability, ethics, and social responsibility. By placing responsibility at the heart of our purchasing decisions, Lùkla strengthens its reputation and loyalty among stakeholders, while minimizing operational risks and contributing to environmental preservation.

This shift towards responsible procurement practices is a key lever to foster innovation, increase operational efficiency, and ensure ethical management of the supply chain. In a context where buyers and suppliers increasingly value companies' ethical commitments, adopting a responsible procurement policy becomes a driver of growth.

## **OUR PROCUREMENT PHILOSOPHY**

This approach aims to adopt a comprehensive vision of responsible purchasing and to integrate social and environmental responsibility at the core of our business practices. We strive to be leading economic players in these areas. This philosophy guides our sourcing choices and encourages us to seek committed partners and suppliers.

Thus, our responsible procurement policy is structured around the following themes:

### **SERVICE**

We are firmly committed to selecting service providers who share our values regarding social and environmental responsibility. Transparency, fairness, and respect for ethical standards are essential criteria in choosing our service partners. Lùkla prioritizes purchasing services from responsible suppliers and requires each new supplier to sign the purchasing charter (see appendix 3) before any engagement. We provide our team members with a collaborative list of suppliers committed in various areas to assist them in the selection process. Furthermore, we actively encourage innovation and the pursuit of sustainable solutions in service delivery.

### **GOODIES AND OFFICE SUPPLIES**

We take a responsible approach in their selection. We encourage a preference for durable, recyclable, or reusable items. We pay close attention to the origin of products and ensure they comply with ethical standards while minimizing the use of non-sustainable materials. We prioritize environmentally friendly office supplies made in Europe. This includes using recycled materials, eliminating unnecessary packaging, and supporting ethical suppliers (see appendix 4 – sustainable office supplies for a list of ethical suppliers). We also promote these practices internally among our employees.

## **ENERGY (ELECTRICITY AND GAS)**

We choose energy suppliers that offer renewable energy contracts only, and we raise awareness among employees to reduce their energy consumption in their activities.

## **EVENT POLICY**

Lùkla is committed to organizing responsible and environmentally friendly events that support local economies. This policy aims to encourage sustainable practices while maintaining the quality and friendliness of our events.

## **CATERING**

We prioritize caterers who integrate CSR (Corporate Social Responsibility) practices into their operations. When selecting service providers, we carefully assess their ethical and sustainable practices.

Food products served should be local and seasonal whenever possible. Lùkla is committed to promoting vegetarian options, and we work as much as possible with ingredients sourced from organic farming.

We have compiled a list of committed caterers located near our premises. They were selected based on three criteria: eco-friendly transportation of goods, local sourcing of food products, and a strict zero-waste policy (See Appendix 5 – List of Eco-Responsible and Committed Catering Suppliers).

## **USE OF PLASTIC**

Single-use plastic products is strictly prohibited at our events and within our organization. We explicitly require that this directive be communicated to all external suppliers selected for each event.

Lùkla is firmly committed to promoting the use of reusable containers and utensils, or those made from recyclable materials, both during events and in our daily operations.

## **ACCESSIBILITY VIA PUBLIC TRANSPORT**

We select event venues that are easily accessible by public transportation to encourage participants to use these modes of travel to attend events and get around on-site.

If public transport is not easily accessible, Lùkla commits to providing an environmentally friendly transportation solution for all participants. This may include carpooling or the use of private electric shuttle buses. Lùkla is committed to choosing the most eco-friendly transport option available, based on availability and budget.

Lùkla encourages green travel for its employees and provides them with a list of eco-friendly taxi services (see Appendix 1 – Green Taxi List) as well as a list of environmentally responsible hotels (see Appendix 2 – Green Hotel List).

## **SUSTAINABLE EVENT GOODIES**

Lùkla is committed to working with suppliers and partners who offer ethical and environmentally friendly products—from design to lifespan or reuse. The Group pledges to provide meaningful goodies that go beyond the context of distribution (e.g., events, welcome gifts). Disposable items are strictly prohibited.

Goodies must be high-quality and eco-designed to ensure durability and minimize waste. We minimize unnecessary packaging, and only recyclable packaging is permitted.

Lùkla is committed to communicating the environmental and ethical reasons behind our choice of goodies. We raise awareness among participants about the importance of sustainability by explaining our selection of sustainable items.

## **VERIFICATION AND EVALUATION SYSTEM**

### **AWARENESS AND EDUCATION**

We raise awareness among our participants about the sustainability goals of our events and encourage them to adopt ethical behavior.

We promote the sharing of information on sustainable practices and support the adoption of responsible behaviors.

### **ONGOING EVALUATION**

Lùkla integrates CSR principles into all its event-related activities. Continuous evaluation is essential to uphold this commitment, consistently improve our practices, and maximize our positive impact. The Group collaborates with certified third-party organizations (such as Ecovadis and Greenly) to assess the environmental and social impact of our events. We ensure that the information we share is transparent and verified.

Based on our analyses and reports, we identify opportunities for improvement. We take concrete actions to address weaknesses, strengthen our strengths, and implement positive changes in future events.

We actively consult our stakeholders to gather their feedback and suggestions on how to enhance our CSR practices. Lùkla remains open to adopting new ideas and best practices in corporate social responsibility.

## OUR PROCUREMENT CHARTER

Lùkla's verification and evaluation process includes the signing of our Procurement Charter by all suppliers we work with (Supplier Agreement – Procurement Charter – see Appendix 3). Lùkla does not enter contracts with suppliers who are unable or unwilling to accept these terms or who refuse to sign the charter.

